

### Microsoft Product Trio

Microsoft has announced plans to release a trio of products for the desktop in early 1999. The closely-timed releases will emphasize integration of the three products: Office 2000, Internet Explorer 5.0, and Win98's SP-1 (Service Pack-1 update).

The Win98 SP-1 will include Device Bay hardware support; additional support for modem drivers and Universal Serial Bus modems; Wake-On LAN functionality; ATM networking updates; and Distributed Component Object Model 98. Service Pack 2 for Explorer 4.0 will consist primarily of security and bug fixes.

### Access Tip

Import comma delimited, dBASE, and Excel files into Microsoft Access by clicking the right mouse button while in the table list window.

Learn MS Access tips like this in our Access, Level 2 class on November 17<sup>th</sup>.

### Netscape Tip

You may want to reference the URL (Uniform Resource Location) of an Internet hyperlink in a document you're writing.

In Netscape, point your mouse to the hyperlink and right click. Then click "Copy Link Location." You've copied the URL to your Win95 clipboard. You can now paste it in your word processor.

Learn Netscape Navigator tricks like this in our Netscape, Level 1 class on November 25<sup>th</sup>.

### Subscriptions

To add or remove a subscription, call 410.290.7000. Previous editions: [dgl.com/docs/pce.html](http://dgl.com/docs/pce.html).

### Upcoming Classes



Here's a short list of our most popular classes. Call Dave or Ann for a list of all our classes.

Windows 95, Lvl 1 ..... 12/3  
Word, Lvl 1 ..... 11/13, 12/8  
Word, Lvl 2 ..... 12/2, 12/17  
WordPerfect, Lvl 1 ..... call for dates  
Excel, Lvl 1 ..... 11/11, 12/11  
Excel, Lvl 2 ..... 10/24, 11/24  
Excel, Lvl 3 ..... call for dates  
Quattro Pro, Lvl 1 ..... call for dates  
PowerPoint, Lvl 1 ..... 11/6, 12/4  
PowerPoint, Lvl 2 ..... 11/20, 12/18  
Access, Lvl 1 ..... 11/5, 12/9  
Access, Lvl 2 ..... 11/17, 12/22  
Netscape, Lvl 1 ..... 11/25, 12/15  
CyberMarketing ..... 11/25, 12/15  
Website Dev, Lvl 1 & 2 ..... 11/10  
Website Dev, Lvl 1 & 2 ..... 12/16  
PageMaker, Lvl 1 ..... 11/18 & 11/19  
Act!, Lvl 1 ..... call for dates  
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*Linda Latimore, Dworbell, Inc.*

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**"Your willingness to customize the course makes it especially helpful."**  
*Pat Hatch, State of Maryland*

**"Today I feel like I really have something to take back to the office and be productive for my company."**  
*Kathy Chase, Geosyntec*

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