

### 1900 Wasn't, But 2000?

In keeping with the spirit of the coming new year, riddle me this:

1600 was, as could have been  
1200 before it.  
But 1900 wasn't, nor will 2100 be.  
Ah, but 2000 will.  
What am I?

Most years ending in "00" are not leap years, but those divisible by 400 (including the year 2000) are.

A complete explanation of leap years and how they are calculated is posted at [dgl.com/dglinfo/1998/dg981229.html](http://dgl.com/dglinfo/1998/dg981229.html).

### NT Virus Alert

The Remote Explorer virus is potentially more destructive than any previously-reported virus, can be transported by any operating system in current use, and can affect all Windows NT systems. It compresses program files so they can't be executed and it encrypts data files so they are worthless to network users.

For more information, call Dave Murphy at 410.290.7000.

### Excel Tip

Make notes to yourself and others by inserting comments in Excel 97 cells. Select the cell, right click, and choose Insert Comment. Type your note and click outside of the cell to save the comment. Point to the red triangle in the corner of the cell to see your note.

Learn tips like this in our Excel, Level 2 class on January 28<sup>th</sup>.

### Access Tip

When viewing the database window, click the right mouse button to begin importing a dBASE or ASCII Text file.

Learn tips and tricks like this in our Access, Level 2 class on January 27<sup>th</sup>.

### Upcoming Classes



Here's a short list of our most popular classes. Call Dave or Ann for a list of all our classes.

Windows 95, Lvl 1 ..... 1/6, 2/3  
Word, Lvl 1 ..... 1/8, 2/5  
Word, Lvl 2 ..... 1/22, 2/19  
WordPerfect, Lvl 1 ..... call for dates  
Excel, Lvl 1 ..... 1/15, 2/12  
Excel, Lvl 2 ..... 1/28, 2/26  
Excel, Lvl 3 ..... call for dates  
Quattro Pro, Lvl 1 ..... call for dates  
PowerPoint, Lvl 1 ..... 1/7, 2/9  
PowerPoint, Lvl 2 ..... 1/26, 2/23  
Access, Lvl 1 ..... 1/11, 2/4  
Access, Lvl 2 ..... 1/27, 2/16  
Netscape, Lvl 1 ..... 2/1  
CyberMarketing ..... 1/25, 2/22  
Website Dev, Lvl 1 ..... 1/29, 2/17  
Website Dev, Lvl 2 ..... 1/29, 2/17  
PageMaker, Lvl 1 ..... 2/24 & 2/25  
Act!, Lvl 1 ..... call for dates  
Project, Lvl 1 ..... call for dates

### Customers Speak Out...

**"Perfect flow and perfect class size."**

*Mike Harris, JHU*

**"Dave was very informative and kept my attention throughout the class."**

*Anissa Carter, Spectera*

**"This class was exceptional. The instructor made the class very personal and incorporated my needs into the training."**

*Brian Jolles, Jolles Insurance*

**"Very good instructor."**

*William Paulsen, W.R. Grace*

**"Best class I've ever attended!"**

*Lynn Hall, Spectera*

### If You Don't Train, Don't Complain!

Our certified instructors love to travel. With a kit bag full of training materials and a nose for all things techno, DGL's trainers present our standard classes as well as specialty seminars anywhere, anytime.

Call Dave Murphy or Ann Thompson, 410.290.7000, to arrange an onsite software training seminar for your staff. Remember, if you don't train, don't complain.

### Is Your Website Too Slow?

Our Internet website hosting computers just got faster this week with the addition of another T3 digital line.

The new line brings our total transmission capacity to 90 Mbps—about 50 times faster than most Internet access and hosting providers.

Call Dave Murphy at 410.290.7000 or visit [dgl.com/host](http://dgl.com/host) for details.

### Word Virus Alert

Beware of a new class of Microsoft Word macro viri that spread via email. The viri infect MS Word files and have reportedly already caused a number of network crashes.

The viri, officially named the "MS Word 97 Macro Class Virus," create a pop-up box in Microsoft Word 97 files that addresses the recipient of the email message by name and calls the user "a big stupid jerk."

Details at [dgl.com/dglinfo/1998/dg981220.html](http://dgl.com/dglinfo/1998/dg981220.html).

### Subscriptions

To add or remove a subscription, call 410.290.7000. Previous editions: [dgl.com/docs/pce.html](http://dgl.com/docs/pce.html).