

Linux System Administration 101

The first certified Linux System Administration 101 class will run July 12-16 at our Columbia learning center.

Participants will design and install hardware components, load Linux, configure network settings, and review security requirements.

Each participant will leave with a fully-configured, ready-to-use Linux file server, having built it from scratch.

For the cost of individual training, each participant will keep their brand-new Linux file server, valued at over \$5,000.

This is a 5-day seminar created specifically for network administrators who are looking to install a new file server or upgrade/replace an existing NetWare or Windows NT server with the more powerful Linux OS.

Call Dave Murphy, 410.290.7000 or dave@dgl.com, for details and registration.

Microsoft Office 2000

The new suite, an upgrade to the market-leading Office 97, clearly places focus on the Internet and the electronic delivery of information.

Watch for Office 2000 upgrade classes coming soon!

Move, Copy, & Link With Microsoft Office

Jeffrey Finkel, an IT trainer at Damar Group, has written an excellent explanation of how to best move, copy, and link information between multiple Microsoft Office applications. His article is posted to dgl.com/itinfo/1999/it990617.html.

Training Tip

When presenting a training seminar, always allow the participants to set their expectations before class starts. Ask the participants what they want to learn, and write their expectations on the board and leave them there throughout the seminar.

Learn to become a professional trainer at our ITrain-certified *Train the Trainer seminar* on June 24th & 25th and again on September 2^d and 3^d.

I'll personally lead this 2-day seminar, and it's appropriate for all trainers, regardless of subject-matter specialty. This is the first step in the required "boot camp" for ITrain certification; details at itrain.org.

UPDATE: There's still a seat left in the June seminar, call our registrar at 410.290.7000 to get in quick!

Customers Speak Out

"Appreciate your letting us customize the course for our specific needs." *Hayes Merkert, Manekin*

"This class helped me understand those "little" problems and gave me the tools to solve them. Thanks." *Tobi Morris, College Bound Found.*

"I love coming to Jeff's classes. I learn many new things each class. I always leave happy." *Aspasia Kyte, Johns Hopkins Hosp.*

"The small class was ideal." *Ervin Reid, Strategic Field Associates*

"It was lots of fun, very informative!" *Barbara Kornick, Pacific Rehab*

"Best class I've ever attended!" *Lynn Hall, Spectera*

Upcoming Classes



Here's a short list of our most popular classes. Call Dave or Ann for a list of all our classes.

Windows 95/98/NT, Lvl 1	8/2
Word, Lvl 1	7/1, 7/21
Word, Lvl 2	7/22
Excel, Lvl 1	6/30, 7/6, 7/23
Excel, Lvl 2	6/23, 7/27
PowerPoint, Lvl 1	7/8
PowerPoint, Lvl 2	7/28
Access, Lvl 1	7/9
Access, Lvl 2	6/29, 7/26
Netscape, Lvl 1	8/17
Internet Marketing	8/17
Website Dev, Lvl 1 & 2	call for dates
FrontPage, Lvl 1	call for dates
PageMaker, Lvl 1	7/29 & 7/30
Act!, Lvl 1	call for dates
MS Project, Lvl 1	call for dates
QuickBooks, Lvl 1	7/19 & 7/20
Train the Trainer, Lvl 1 ...	6/24 & 6/25
Train the Trainer, Lvl 1	9/2 & 9/3
Linux System Admin	7/12-7/16

Worm.ExploreZip A Killer

Although the Worm.ExploreZip virus attacked fewer machines than most other well-known viruses, such as Melissa, it has done more damage.

"To those who were hit, files were destroyed, it spread through many computers on a network, and a lot of time was spent addressing the problem and trying to recover files," said Mark Zajicek of the Computer Emergency Response Team (CERT) based at Carnegie Mellon University. CERT tracks security incidents across the Internet.

Subscriptions

To add or remove a subscription, call 410.290.7000. Previous editions: dgl.com/docs/pce.html.